How to Whitelist Emails (so they do not end up in spam or junk folders, or just tossed by your mail server!)

In order to help ensure proper delivery of our emails to your inbox, (including Critical-To-Safety Service Bulletins!) you should add info@rotaxowner.com to your "Contacts" or Whitelist, sometimes called the Approved or SafeSender list.

It is best to do this **before** making a Rotax-owner account for the first time, as during the sign-up process we will send you an email with a CONFIRMATION LINK that you must click on. (This is to Verify that we have your correct email address!) Below are instructions on how to whitelist emails for several popular Internet Service Providers and email companies.



AOL Mail

- 1. Click Contacts in the right toolbar.
- 2. Click Add Contact.
- 3. Enter info@rotaxowner.com and additional information if you wish.
- 4. Click Add Contact button in the popup to finish.

(comcast.

Comcast

- 1. Click Preferences from the menu.
- 2. Click Restrict Incoming Email.
- 3. Click Yes to Enable Email Controls.
- 4. Click Allow email from addresses listed below.
- 5. Enter info@rotaxowner.com to whitelist.
- 6. Click Add.
- 7. Click Update to finish.



Earthlink

- 1. Click Address Book.
- 2. Click Add Contact.
- 3. Save info@rotaxowner.com as a contact.
- 4. Click save.



Gmail

- 1. Open an email from the sender that you want to whitelist.
- 2. Click on the little down-pointing-triangle-arrow next to "reply."
- 3. Click Add info@rotaxowner.com to contacts list to finish.



Mobile.me

- 1. Click info@rotaxowner.com in the header of the message you're viewing.
- 2. Click Add to finish.



NetZero

- 1. Click the Address Book tab on the top menu bar.
- 2. Click Contacts.
- 3. Click Add Contact.
- 4. Enter info@rotaxowner.com and additional information if you wish.
- Click Save to finish.



Yahoo! Mail

- 1. Open the email message from the sender you want to add to your address book.
- 2. Click Add to contacts next to info@rotaxowner.com.
- 3. On the Add Contact popup, add additional information if needed.
- 4. Click Save to finish.



Windows Live Hotmail

- 1. Open an email from the sender that you want to whitelist.
- 2. Click Add to contacts next to info@rotaxowner.com to finish.



Microsoft Outlook 2003

- 1. Open the email message from the sender you want to add to your address book.
- 2. Right-click Click here to download images in the gray bar at the top of the message.
- 3. Click Add Sender to Senders Safe List to finish.



Outlook 2007

- 1. Right-click on the email you received (in the list of emails).
- 2. Click Junk E-mail.
- 3. Click Add Sender to Safe Senders List to finish.



Outlook 2010 (and newer)

- 1. Click the Home tab.
- 2. Click Junk.
- 3. Click Junk E-mail Options.
- 4. Click Safe Senders.
- 5. Click Add.
- 6. Enter info@rotaxowner.com and additional information if you wish.
- 7. Click OK to finish.



Mac Mail

- 1. Click Address Book .
- 2. Click File.
- 3. Click New Card.
- 4. Enter info@rotaxowner.com and additional information if you wish.
- 5. Click Edit to finish



Mozilla Thunderbird for PC

- 1. Click Address Book.
- 2. Make sure Personal Address Book is highlighted.
- 3. Click New Card. This will launch a New Card window that has 3 tabs: Contact, Address & Other.
- 4. Under Contact, enter info@rotaxowner.com and additional information if you wish.
- 5. Click OK to finish.

Mozilla Thunderbird for Mac

- 1. Click Address Book.
- 2. Make sure Personal Address Book is highlighted.
- 3. Click New Card. This will launch a New Card window that has 3 tabs: Contact, Address & Other.
- 4. Under Contact, enter info@rotaxowner.com and additional information if you wish.
- 5. Click OK to finish



iOS Devices - iPad, iPhone, iPod Touch

1. On any message, tap the sender and add to either a new contact or an existing contact:



Android Devices – Samsung, Google Nexus, others

- 1. In the default email client, touch the picture of the sender.
- 2. Click OK to add to contacts.

Check your SPAM, or JUNK folders if you are having difficulty with signup. You should receive our welcome emails with your sign-up confirmation link enclosed within two minutes of signing up. You need to click that link to activate your Rotax-Owner account for the first time!

If it has been several minutes, and you havent received it, nor found it in your Spam or Junk folders, send an email to info@rotaxowner.com from the same email address you used to sign up - and we will activate your account manually.

USUALLY, to whitelist our email, it is sufficient to simply add a new Contact "ROTAXOWNER" to your email client, with the email address info@rotaxowner.com

If you have any difficulties, please consult your local email system Administrator.